

SECRET

EXECUTIVE FILES

13 November 1957

MEMORANDUM FOR: Chiefs, FBIS Field Bureaus

FROM : Chief, FBIS

SUBJECT : Letter of Instruction - Part II

GENERAL

1. Phase I of the allocated channel communications plan was inaugurated on 21 October as scheduled. It includes one full-time westbound circuit London to Washington. Results have been highly satisfactory despite a few minor problems which are being investigated. A noticeable benefit has been the placing of London Bureau in a position to compete with the commercial press services. Phase II, slated for approximately 1 January 1958, has been renegotiated with the Army to provide more favorable circuitry. The highest priority westbound and the equivalent eastbound circuit will be routed through Heidelberg, while the lower priority westbound circuits will be routed via Orleans. Arrangements for both phases were also coordinated at Heidelberg in mid-October by [] on TDY from London Bureau.

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2. The Latin American cruising monitor has established a one-receiver monitoring post at the Army Signal Depot, Madden Wye, C.Z., seven miles from Fort Clayton. Recommendations are being prepared on building alterations to adapt space for the projected operation.

3. The following persons have recently received awards for meritorious services:

- a. [] Assistant Liaison Officer, the Intelligence Medal of Merit for outstanding display of initiative, ingenuity and determination in carrying out assigned Agency missions in Korea and Saigon.
- b. [] Russian Monitor, West Coast Bureau, the Certificate of Merit with cash award for the preparation, largely on her own time, of a Glossary of Soviet Terminology.
- c. [] Clerk-Typists in the Production Unit, Editorial Branch, Certificates of Merit with cash award in recognition of superior work accomplishment in the national intelligence effort.

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4. Radio Propaganda Reports published in October:

- a. "Soviet Propaganda on Tactical Atomic Weapons and Limited War," as background for Soviet reaction to Secretary Dulles' article in the September FOREIGN AFFAIRS.
- b. "New Praise for Italy's 'Independent' Policies in Soviet Propaganda," primarily in support of USIA/IRI.
- c. "Soviet Slogans for the 40th October Revolution Anniversary".
- d. "Indications of a Desire for Greater Independence in Polish Foreign Policy".

PROPAGANDA ANALYSIS SUPPORT

1. General

RPB has a standing interest in TASS accounts of such meetings as the recent WFTU congress in Leipzig, even when the meetings are more fully covered by Satellite news agencies. ADN gave a much more detailed picture of the meeting than did TASS; some TASS material was requested for purposes of comparison, to determine the omissions and points of emphasis in Soviet exploitation of the congress.

2. London Bureau

a. The Soviet roundups reflect a conscientious effort at thoroughness which contributes to their usefulness. Roundup writers should keep in mind, however, that their product is scrutinized particularly carefully by consumers for trends in Soviet propaganda during major crises and that readers can be misled when items are inadvertently cited out of context. A recent notation that TASS said Syrian President Quwatli was participating personally in defense construction on the border with Turkey should have explained that the item indicated Quwatli was merely participating ceremonially in the opening of Syrian "Defense Week." Without that explanation, the erroneous impression was conveyed that Moscow was stepping up scare elements in the propaganda.

b. PRAVDA comment on any policy statements by heads of state or other major officials of foreign countries is always needed. A recent example was the PRAVDA article on Adenauer's policy statement when he took the oath of office-voicecast in German and transmitted twice by TASS, according to the 2 November commentary list--which was not filed in any form.

ADMINISTRATION

1. FBIS has been informed that it will receive no more money in the 1959 budget than it received in 1958. Since an increase in one bureau's budget must be offset by a similar decrease in others', bureaus are requested

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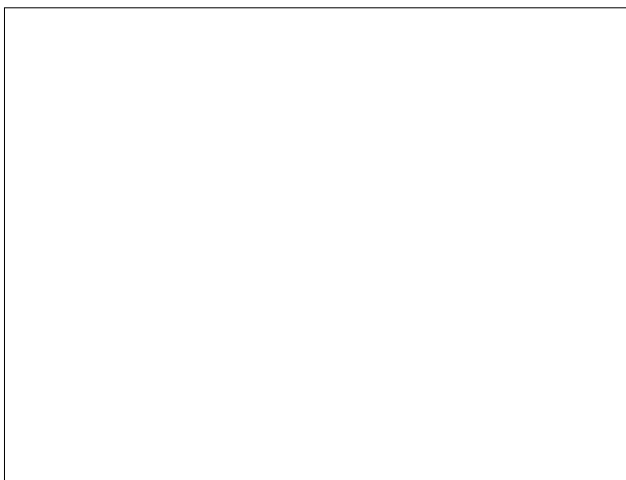
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to formulate plans for any projects, repairs, services, contracts, etc., which might cause their 1959 budget estimates to be higher than 1958 and coordinate their plans with headquarters before submission of the budget estimates next spring.

2. Bureaus are reminded that only the Fiscal copy of the Notification of Personnel Action for foreign national and native employees should accompany the payroll. All other copies of the action and related papers (PHS, affidavit, etc.) should be forwarded under separate cover to the Administrative Office.

3. Bureaus are reminded that travel regulations require travel of dependents and shipment of household effects within 6 months of the employee's arrival at the post. If dependents are not to accompany employees, this should be stated in the message requesting travel orders.

4. The following issuances have not previously been reported:



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5 July 1957
29 August 1957
23 October 1957

5. Bureaus are reminded that maintenance contracts may not be negotiated to extend beyond a fiscal year.

6. All personnel are reminded that the official address of FBIS remains 2430 E. St., Washington 25, D.C. No Mail may be addressed to 1717 H. Street.

PERSONNEL CHANGES

1. Personnel Entering on Duty



Assignment

Librarian
ECB

Sec. Steno.
Admin. Staff

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